

DATED

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(1) THE POLICE AND CRIME COMMISSIONER FOR CAMBRIDGESHIRE

and

(2) CAMBRIDGESHIRE FIRE AUTHORITY

ACTING SECTION 151 OFFICER – OFFICE OF THE POLICE AND CRIME
COMMISSIONER FOR CAMBRIDGESHIRE

COLLABORATION AGREEMENT

BETWEEN:

1. THE POLICE AND CRIME COMMISSIONER FOR CAMBRIDGESHIRE; and
2. CAMBRIDGESHIRE FIRE AUTHORITY
3. Whereas: the parties agree to enter into a Collaboration Agreement to share an Acting Section 151 Officer. The Acting Section 151 Officer will remain employed by Cambridgeshire Fire Authority.
4. The agreement will run for an initial period to 31 March 2018 unless terminated earlier by mutual consent. After 31 March 2018 the agreement will be subject to review.
5. It is anticipated that the main activities of the role will include:
 - **OPCC**
 - Oversight of budget preparation, monitoring and control of the OPCC budget and grants
 - Acting as section 151 officer
 - Ensuring smooth running of the precept process
 - **OPCC/Constabulary Group**
 - Oversight of the Medium Term Financial Planning process and budget preparation
 - Oversight of financial accounts, management accounts and related papers to the OPCC Business Co-ordination Board.
 - Management of and reporting to the Joint Audit Committee
 - Treasury management
 - Strategic management of estates, working in collaboration with the Fire Authority on shared resources
 - Preparation of reports and attendance at the Police and Crime Panel
 - **Collaboration**
 - Strategic management of police-fire collaboration including the business case for closer working between the OPCC and Fire Authority
 - Strategic oversight of the ongoing VFM of the collaboration between Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary and their respective Police and Crime Commissioners

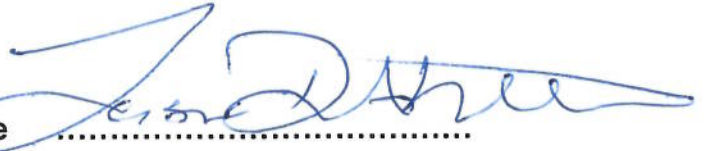
Matthew Warren CPFA Signature


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Date

29/11/2017
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Signed on behalf of the Police and
Crime Commissioner for Cambridgeshire


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Name

JASON ABIEWORK
.....

Date

29-11-17
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Signed on behalf of Cambridgeshire
& Peterborough Fire Authority


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KEVIN REYNOLDS

Name

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Date

29/11/2017
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- Strategic overview of the financial (including governance) implications of devolution
6. It is anticipated that the time commitment will be flexible and subject to the needs of the business, however, it is likely to be two days per week.
 7. Finance – the services will be reimbursed to the Fire Authority at a rate of £489 per day including on-costs, paid quarterly in arrears.
 8. Indemnity – Each Party shall indemnify and keep indemnified the other Parties against all losses, claims, damages, costs, charges, uninsured liabilities, demands or proceedings incurred or brought as a result of their negligence, negligence of its officers and/or staff or breach of their obligations under this Agreement. Each Party will remain liable in accordance with the law for the acts and omissions of its own officers and staff.
 9. Health and Safety – The Parties are liable at law for the health and safety of their staff and employees.
 10. Dispute and Complaints Resolution – The Chief Fire Officer and OPCC Chief Executive will attempt to resolve any disputes between the parties and if they cannot be resolved they will be escalated to the Chairman of the Fire Authority and the Police and Crime Commissioner to resolve.